

# Minutes

# Board Meeting

Scheduled for Oct. 28, 2007, 5:00pm  
Chris Bradburn's House  
Ellisville MO

In Attendance: Jeff Risley, Chris Bradburn, Jeannie Chan, Kathy Morse

Time	Agenda topics	Speaker
7:00	Meeting called to order	Jeff Risley
	President's Report <ol style="list-style-type: none"><li>1. Elections – current nominations<ul style="list-style-type: none"><li>o Chris – President</li><li>o Brian - Management VP</li><li>o Maurine - Individual VP</li><li>o Jeannie – Newsletter</li><li>o Sara – Secretary</li><li>o Treasurer, Membership and Community VP positions are still available</li></ul></li><li>2. Holiday party on Sat. Dec. 15<sup>th</sup> – budget is \$250 including alcohol</li></ol>	Jeff Risley
	Secretary's Report <ol style="list-style-type: none"><li>1. Approval of October minutes</li><li>2. Food for the November GMM will be pizza and wings – budget of \$80 (Jeff will get a head count of attendees)</li></ol>	Kathy Morse
	Newsletter Director's Report <ol style="list-style-type: none"><li>1. Items for Dec. Newsletter are due by Wednesday Nov. 21<ul style="list-style-type: none"><li>o This will be a summary/end of 2007 edition.</li><li>o If possible, please send articles as Word documents</li></ul></li></ol>	Kathy Morse
	Treasurer's Report <ol style="list-style-type: none"><li>1. Checks – Jeannie will be purchasing more</li><li>2. We will move \$5000 to a CD – Jeannie will check into the rates at Bank of America. If they are comparable to First Community we'll just go with BA. This should be done before the Nov. GMM.</li><li>3. Jeff would like the books closed after the Holiday Party and before Christmas so he can do tax return.</li></ol>	Jeannie Chan
	Individual Development <ol style="list-style-type: none"><li>1. Wine and Cheese party at Stephanie Camden's on Nov. 10<sup>th</sup> at 7pm</li></ol>	
	Community Development <ol style="list-style-type: none"><li>1. Santa Visits – proposal to do four days (Dec. 8, 9, 15, 16), 5 visits each day at \$50 a visit. Chris will post info on the website about the Santa Visits. Jeff will generate a letter and send to those that booked a Santa last year. We will ask them to book by Nov. 15. If needed, we can send a community release to the West News Mag. We will give each Santa a \$25 gift certificate.</li><li>2. Food Drive – we have \$1077 to donate to Circle of Concern. We will give part in cash and part in food items.</li></ol>	

	Management Development 1.	Chris Bradburn
	Membership Development 1.	Jeff Risley
	State & Regional 1.	
	Meeting adjourned	

### November Action Items

Jeff

- Get a head count for the Nov. membership meeting.
- Generate a letter and send to those people who booked Santas last year.

Kathy

- Follow up with Maurine to see if she followed up with Mara about Community VP for 2008.

Jeannie

- Check into CD rates with BA. Sign up for CD before the Nov. GMM.
- Purchase more checks.
- Complete flyer for Santa visits. Send to Chris for website.

Chris

- Update website with Santa Visits information.

Maurine

- Follow up with Mara about Community VP position in 2008.