

Minutes

Board Meeting

March 1st, 2007, 7:00pm

Wachovia Securities

Suite 400, 1350 Timberlake Manor Pkwy

Chesterfield, MO 63017

In Attendance:

Jeff Risley

Chris Bradburn

Maurine Schmidt

Ellie Poulis

Jeannie Chan

Time	Agenda topics	Speaker
7:00	Meeting called to order	Jeff Risley
	<p>President's Report</p> <ol style="list-style-type: none">1. Our insurance terms have changed as of April 1st. Questions on the table: are the lower terms significant? Will this result in lower premiums? Is this a fair price for what we are getting? Will check with Travis Mayer (State Farm Rep.). Also check with other local chapter presidents.2. Membership numbers update<ul style="list-style-type: none">o Plus three in Feb.3. Website bug update<ul style="list-style-type: none">o Bug with the points, Jeff's dad is working on this.	Jeff Risley
	<p>Secretary's Report</p> <ol style="list-style-type: none">1. Approval of February minutes2. Food at General Membership Meetings (\$40) – March is Kathy	Chris Bradburn in Kathy Morse's stead
	<p>Treasurer's Report</p> <ol style="list-style-type: none">1. Monthly Report<ul style="list-style-type: none">o \$4,220.35 in unencumbered funds through Feb. 25th2. Banking Alternatives<ul style="list-style-type: none">o Bank of America<ul style="list-style-type: none">▪ Our free checking expires in June, 2007, though we can ask for an extension with the same terms.o Commerce Bank<ul style="list-style-type: none">▪ 3.9% APY on 12 month CODo US Banko First Community<ul style="list-style-type: none">▪ 5.35% APY on 12 Month COD3. What is required of a Bank:<ul style="list-style-type: none">• There are concerns regarding online bill payments principally around reporting and ability to manage account at parity with a brick and mortar bank<ul style="list-style-type: none">o Can we still stop payment on checks?o How do we track online bill payment checks which are missing?	Jeannie Chan

	<ul style="list-style-type: none"> • Monthly financial reports and system for getting paperwork processed • Payment of bills • Deposit of checks • Receipt of bank statements <p>4. Need to decide on bank by Ballwin Days</p>	
	<p>Membership Development</p> <p>1. New member profile article/template for newsletter looks fine.</p>	
	<p>Individual Development</p> <p>1. Blues night final details</p> <ol style="list-style-type: none"> a. Tickets available at will call b. The St. Louis Jaycees are also going to other events (i.e. Cardinals) and we will look to team with them <p>2. Diversity dinners - dates & CPG (<i>completing CPG was from Jan Board meeting</i>)</p> <ol style="list-style-type: none"> a. Stephanie & Ellie will organize the first one to announce at the next General Membership Meeting b. Ellie will put together a template CPG for this by next board meeting <p>3. Time and place for next two events</p> <ol style="list-style-type: none"> a. Still being decided <p>4. Speaker for April GM meeting – Who is it?</p> <ol style="list-style-type: none"> a. Canceled speaker in lieu of a dinner meeting b. In May invite Glenn Koenen (Circle of Concern) c. In July, invite Ellie's supervisor 	Ellie Poulis
	<p>Community Development</p> <p>1. Easter Egg Hunt</p> <ol style="list-style-type: none"> a. CPG is done b. Easter Bunny suit has been contracted c. Eggs are \$75/1,000, Maurine will buy 5,000 d. Projected to spend \$450, \$50 more than budgeted e. Matt has been nominated to be the Bunny <p>2. Adopt-A-Highway is scheduled. Kathy will chair this.</p> <p>3. Jeff received a letter from a potential sponsor for the Easter Egg Hunt. The business is "Dinner by Design" and they would like to do giveaways. Suggestion was made to not have them co-opt this event and rather have them sponsor a basket at Relay for Life. Maurine will follow-up with her.</p>	Maurine Schmidt
	<p>Management Development</p> <p>1. Easter Egg Hunt – finalize details & CPG</p> <ol style="list-style-type: none"> a. Chris will circulate updated CPG b. Chris will send board No Tax scanned image <p>2. Ballwin Days Progress Report</p> <ol style="list-style-type: none"> a. Chris will get letter recommendation from Linda b. Chris will fill out forms for licenses 	Chris Bradburn
	<p>Newsletter Director's Report</p> <p>1. Articles for April Newsletter are due by March 22nd.</p> <ul style="list-style-type: none"> • If possible, please send articles as Word documents 	Kathy Morse

	<ol style="list-style-type: none"> 2. New member profile article/template for newsletter <ul style="list-style-type: none"> o Everyone liked the format o Need to investigate what happened to picture in March issue. 3. Business Section/Issues w/advertising <ul style="list-style-type: none"> o Ads will be placed upon board approval 	
8:28PM	Meeting adjourned	
Action Items	<p>Jeff</p> <ul style="list-style-type: none"> • Follow-up on chapter insurance questions: <ol style="list-style-type: none"> 1. Are the lower coverage terms significant? 2. Will this result in lower premiums? 3. Is this a fair price for what we are getting? 4. What can Travis Mayer (State Farm Rep.) offer us? 5. What are other local chapter presidents doing? <p>Jeannie</p> <ul style="list-style-type: none"> • Make recommendation on banking alternatives in April <p>Ellie</p> <ul style="list-style-type: none"> • Create template CPG for "Diversity Dinner" for the next Board Meeting • Work with Stephanie to organize a "Diversity Dinner" project in time to announce at the next Membership Meeting • Invite Glenn Koenen (Circle of Concern) for May Membership Meeting <p>Stephanie</p> <ul style="list-style-type: none"> • Work with Ellie to organize a "Diversity Dinner" project in time to announce at the next Membership Meeting <p>Maurine</p> <ul style="list-style-type: none"> • Buy 5,000 eggs for Easter Egg Hunt • Find someone willing to be the Easter Bunny • Follow-up with Dinner by Design to see if they want to contribute to the Relay for Life basket <p>Chris</p> <ul style="list-style-type: none"> • Update Easter Egg Hunt Concessions CPG to include drinks • Send the board a scanned image of the tax waiver form • Complete paperwork for Ballwin Days <ol style="list-style-type: none"> 1. Contact Linda Bruer regarding "Letter of Authorization" 2. Renew Ballwin Business License 3. Get criminal background check 4. Get proof of voter registration 5. Get proof of "No Tax Due" from state of Missouri 6. Contact Glenda Loehr regarding Ballwin liquor licenses <p>Kathy</p> <ul style="list-style-type: none"> • Investigate and fix if possible what happened to Nikki's picture in the newsletter 	